



**Meeting of the Board of Directors of the  
International Suzuki Association Inc.  
Saturday 22 OR Sunday 23 February 2020  
Held Electronically via Zoom Video Conferencing**

**Minutes - Highlights**

**Present:** Lan Ku Chen, ARSA Representative (Chair); Pamela Brasch, SAA Representative (Treasurer); Simon Griffiths, PPSA Representative (Secretary); Ryugo Hayano, TERI Representative; Martin Rüttimann, ESA Representative; Pasquale Razzano (At-Large Director); Carey Beth Hockett, (At-Large Director), Hiroko Driver-Lippman (At-Large Director).  
Also in attendance: Allen Lieb (CEO)

1) The Meeting was opened by the Chairman, Lan Ku Chen at the allotted time (4:00am UTC).

The Minutes of the ISA Board Meeting held 14 - 16 October, 2019, in Madrid, Spain were accepted as a true and accurate record of that meeting.

It was agreed by the Board to amend the ISA By-Laws as follows:

*Section 3.3: TERM: Each elected Representative Director shall serve a term of up to two years, eligible for re-election, for the duration of his or her empowerment to serve by the organization he or she is representing. Each elected At-Large Director shall serve a three-year term and is eligible for re-election. Terms will begin with the fiscal year with the exception of those At-Large Directors elected April 4, 1999.*

A formal procedure for nominating of At-Large Directors is to be developed.

An election for two At-Large Director positions was held by electronic ballot (email) and the result, as scrutinised by the CEO, was that Kristen Ruisi and Chrisophe Bossuat were elected as the new At-Large members for 3 year terms. Following the meeting it was discovered that Kristen Ruisi would not be able to take up the ALD position and so another electronic vote was held and Therese Wirakesuma was selected.

Changes to the ISA Bylaws were accepted by the Board as follows:

**Section 4.0:** The Officers of the Corporation shall be a President/CEO, Chairperson of the Board, a Vice Chairperson, a Treasurer, and a Secretary, the President/CEO and such assistant Treasurers and Secretaries and or other officers as may be elected by the Board of Directors. Any two or more offices may be held by the same person, except the Chairperson and the Secretary shall not be the same person.

**Section 4.4: HONORARY PRESIDENT OF THE ISA:** The Board, in its discretion, may appoint, in recognition of the person's role as benefactor, guide and for life-long service, an Honorary President to serve at the pleasure of the Board, with no voting privileges. The Board may create a special category of "Auxiliary Directors of the ISA". This title is granted at the Board's discretion in recognition for special service to the ISA. Auxiliary Directors are not Board Members.

Hiroko Suzuki was nominated and accepted as the new Honorary President of the ISA by the Board.

Submitted to the ISA Board of Directors by Simon Griffiths, PPSA Secretary.

