



## **Policies for New Instrument Areas in the Suzuki Method™**

Adopted April 5, 1999

Revised October 15, 2007, October 16, 2014, October 7, 2015, March 2, 2024

*Based on the value that all future adaptations for new instrument and new education areas to be included in the Suzuki Method™ will be created by an international committee.*

1. When the initiator(s) begin(s) to experiment actively and to develop a repertoire for a new instrument or educational area proposed to be included within the Suzuki Method TM, he/she must:
  - a) Advise his/her home Regional Association about the proposed project and his/her desire to pursue the project in accordance with guidelines established by the Regional Association(s).
  - b) Be a member of the Regional Association in which he/she resides.
  - c) Be familiar with the region's programs for teaching and teacher training to align the work with those policies.
2. The home Regional Association shall inform the other Regional Associations and the ISA about the proposed project and obtain approval for the project from the ISA. If the ISA approves the project, the home Regional Association will undertake the responsibility to mentor the individual managing the project and actively seek other interested and qualified individuals within the region to form a committee to assist with the project. Alternatively, the ISA may initiate the establishment of a Study Groups for new instrument projects.
3. When/if interest and support is found in at least one additional region, the ISA will form an International Committee with a representative(s) from the interested Regional Association(s). The Committee will report to the ISA and to the home region(s) involved. [See Policies for ISA Instrument Committees Including Committees in Other Educational Areas Where Core Materials Are Produced] . The project may then be referred to as a "Proposed Suzuki [Instrument/Educational Area] Project"
4. In the event that an ISA New Instrument or Educational Area Committee cannot be formed, the home region may set up a committee to guide and evaluate the proposed project in accordance with the policies of that region. It is recommended that the Regional Association align this process with its process for teacher trainer identification. [See ISA Policy on Teacher Training] The evaluation, plus whatever other concerns surface specific to the new area being evaluated, will be forwarded to the ISA Board, for consideration and permission to proceed further.
5. If the materials assembled for the project under paragraphs 3 or 4 above meet the approval of the ISA Board, the program will be recognized as a Suzuki Method™ discipline. The process for publication of the new core materials and recordings can then proceed.
6. No member of the New Instrument Area Committee may receive any royalties, fees, commissions or other compensation for materials prepared by the Committee and published using the Suzuki name.

## Procedure for New Suzuki Instrument Areas

### Definition of Terms

Study Group: Study Groups may consist of experts in the new instrument area, or teacher trainers of other similar instruments. Preferably, Study Group members should be from more than one Regional Association. A Study Group will guide and evaluate a new instrument project. Their evaluation will be sent to the ISA Board for approval/agreement/consideration.

### Steps in the Process

Initiator	Regional Association(s)	ISA
<ol style="list-style-type: none"> <li>1. Be member of home Regional Association.</li> <li>2. Inform home Regional Association and conduct survey to determine if there is interest in the new Suzuki instrument.</li> <li>3. Be familiar with home regions' teacher training program and policies.</li> </ol>		
	<ol style="list-style-type: none"> <li>4. Informs other regional associations (<b>colleagues from other regions conduct similar survey of interest.</b>)</li> <li>5. Request approval from ISA.</li> </ol>	
		6. Approves project. Appoints a liaison.
	<ol style="list-style-type: none"> <li>7. Mentors the project.</li> <li>8. Form committee with others interested in developing the project.</li> </ol>	
9. Seeks colleagues from other regions interested in helping to develop the project. Development and extensive testing of materials in more than one region.		<ol style="list-style-type: none"> <li>10. Formation of Study group or instrument area to guide and evaluate the project.</li> <li>11. Evaluation to be agreed by ISA board.</li> </ol>

Initiator	Regional Association(s)	ISA
12. Submits materials to Regional Association and ISA. Understands no royalties will be received.		
		13. Evaluates and approves materials. 14. Official recognition as Suzuki Instrument Area and Committee members installed. 15. Gives Alfred one year's notice about publication and recording.
<b>Alfred: 16. Check's budget and queue.            17. Engraver produces proofs.</b>		
18. Checks & double checks proofs.		
<b>Alfred: 19. Takes care of Publishing, recording, distribution.</b>		
20. Presents materials to Zen-on.	21. Provisional teacher training can start.	